

Genevieve Bittson

OBJECTIVE

To obtain a position as an English teacher.

EXPERIENCE

2008-Present Whole Foods Market Culinary Center Austin, TX

Event Planner

- Planned, organized, and executed corporate and social events ranging in guest count from ten to six hundred guests.

2008 Data Recognition Corporation Austin, TX

Scorer

- Trained intensively to score standardized tests for junior and senior high school.
- Scored standardized reading tests using between a three- and five-point scale.

2008 University of Miami, Intensive English Program Miami, FL

Instructor

- Planned lessons and evaluated students' progress.
- Provided help and support to students outside of the classroom.
- Taught Reading 3 and Writing and Grammar 2.

2006-2007 University of Florida, Academic Spoken English Gainesville, FL

Instructor

- Planned lessons and evaluated students' progress.
- Provided feedback for academic presentations.
- Focused on academic English and English for casual spoken communication.

2006 University of Florida, English Language Institute Gainesville, FL

Instructor

- Planned lessons for Vocabulary 1, Grammar 3, Listening and Speaking 5.
- Evaluated students' progress for the above courses.

2005-2007 Private English Tutor Gainesville, FL

- Formulated activities to improve students' spoken language.
- Focused on TOEFL writing skills and pronunciation.

2004-2005 University of Florida, Academic Spoken English Gainesville, FL

Student Assistant

- Formulated activities to perform in class.
- Instructed a small group of graduate students in learning English.
- Focused on accent reduction.

2002 Gainesville Reads Gainesville, FL

America Reads Tutor

- Received formal training in tutoring at-risk Gainesville children.
- Tutored up to five children in one site visit.
- Focused on significantly improving the reading skills of one six-year-old.

2001-2004 University of Florida, Registrar's Office Gainesville, FL

Office Assistant

- Performed light office work, including data entry, filing, and in-office deliveries.
- Delivered transcripts to students over the counter.

1998-2001 A Joy Wallace Catering Production Miami, FL

Waiter

- Provided food service at high-end corporate events and weddings.
 - Occasionally acted as buffet or station captain at large events.
 - Occasionally assisted in the kitchen to prep parties.
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EDUCATION

2005-2007 University of Florida Gainesville, FL
M.A., Linguistics

- Certification, Teaching English as a Second Language (18 credit hours).
 - Thesis: *Gender, Sex, and the Sociolinguistic Variable [-m]*.
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2001-2005 University of Florida Gainesville, FL
B.A., Linguistics and B.A., English

- Minor, Teaching English as a Second Language.

SERVICE

2006-2007 Linguistics Society Gainesville, FL
Secretary

- Recorded and distributed meeting minutes, and assisted President and Vice President.
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2004-2007 University of Florida Gainesville, FL
English Table Coordinator

- Planned meeting times and coordinated volunteers for ESL students to meet with to practice conversational English skills.